

FALSE BAY TVET COLLEGE
TENDER NOTICE AND INVITATION TO BID

1. Documents available during working hours as from 04th December 2024 to 12th December 2024, thereafter documents are available from 13th January 2025.
2. A non-refundable tender deposit of R300.00 is payable for the electronic tender document. Please request banking details to purchase a Tender Document from our email address tenders@falsebay.org.za. Documents will be provided once we receive proof of payment.
3. Queries to the issue of bid documents FBC T6/2024 may be addressed to Supply Chain Management by emailing tenders@falsebay.org.za.
4. The closing time for the receipt of tender FBC T6/2024 is **11:00 on 28th January 2025**.
5. Telegraphic, telephonic, facsimile, and late tenders ***will not*** be accepted.
6. Tenders may only be submitted on the tender documentation issued.
7. The college reserves the right not to award the bid whole/part.

False Bay TVET College is inviting Bids for the following services:

Bid invited for: **FALSE BAY TVET COLLEGE – APPOINTMENT OF A TRAVEL MANAGEMENT COMPANY TO PROVIDE TRAVEL MANAGEMENT SERVICES TO FALSE BAY TVET COLLEGE FOR A PERIOD OF 36 MONTHS**

Functionality Criteria

1. Bidders must have an International Air Transport Association (IATA) licence/ certificate.
2. 80/20-preference point system points are awarded to bidders based on:
The bid price (maximum 80 points)
Goals (maximum 20 points)
3. Bids will have further functionality criteria.

Bid Reference: **FBC T6/2024**

SITE MEETING or BRIEFING SESSION:

Compulsory Online Clarification meeting: MS TEAMS

Meeting Date: 17th January 2025

Meeting Time: 11h00

Meeting Address: Invite to be sent by False Bay TVET College at 14h00 the day before the meeting which is to be held on the 17th January 2025 at 11h00 – PLEASE EMAIL tenders@falsebay.org.za **TO SHOW AN INTEREST IN THE COMPULSORY INFORMATION SESSION BY NO LATER THAN THE 16TH JANUARY 2025 13H00.**